



Do's and Don'ts

When setting up play spaces

Do	Write on the white board every day before we open – who is working and a select few activities we will be doing
Don't	Put the plastic trays or the boxes out with the toys when setting up
Don't	Leave mats empty for the children to choose their own equipment/toys
Don't	Put out many puzzles to choose from
Don't	Put out similar puzzles
Don't	Put out ONLY English Books or ONLY Hebrew books (one day English, one day Hebrew)
Do	Clean the Gan before you set up
Don't	Put out tables and no chairs
Don't	Push furniture to the side of the room that is not being used
Do	Take the chairs off the table and put the rugs down – before you do ANYTHING else
Don't	Play music in the background all the time
Don't	Change the plan of what is scheduled to go out
Don't	Move around rugs and furniture
Don't	Put dolls in the dog basket – its so cosy for them!
Do	Make up bottles in the morning for the WHOLE day (with water only – not milk)
Do	Get activities ready for later and leave the stuff on a surface
Do	Bring things from outside the gan that you have found at home or in the street
Do	Give children access to uncooked fruit and vegetables when it arrives
Do	Cut carpets and blankets to keep them neat and tidy
Do	Throw away or put away things that are broken